



St. Raphaela's Secondary School

Parents' Association

Chairperson: Clare McIntyre
Treasurer: Nuala Downes
Secretary: Kathleen Fahey

14th September, 2016

Dear Parents,

The **ANNUAL GENERAL MEETING** of the Parents Association will take place on

Wednesday, 5th October, 2017
@ 8.00pm
in the Library

All parents of students currently attending the school are invited to attend. Refreshments will be served afterwards.

Parents Association Committee

In accordance with the Constitution of the Parents Association, the Committee is made up of two parents per Class Year, the Parents Representatives on the Board of Management, the Principal and Deputy Principal.

The Committee meets once a month during term time.

We also help out, when required, at various events.

If you would be interested in becoming the representative for your daughter's class, please fill in the form overleaf and hand it into the Office for the attention of the Parents Association or bring it with you to the AGM. We would like to invite fathers to become more involved in the Parents Association as they are not well represented at the moment.

Volunteers List

We always need volunteers to help out serving refreshments at events in the school. If you would be interested in helping out, please fill in your details overleaf.

Yours Sincerely,

A handwritten signature in purple ink that reads 'Clare McIntyre'.

Clare McIntyre,
Chairperson

PARENTS ASSOCIATION COMMITTEE	
Name	
Phone No:	
Email	
Daughter's Name[s]	
Daughter's Year[s]	
We will contact you within the week to let you know if you are on the Committee.	

VOLUNTEER LIST	
Name	
Phone No:	
Email	
Daughter's Name	
Daughter's Year	
What weekday evenings are you most likely to be available?	